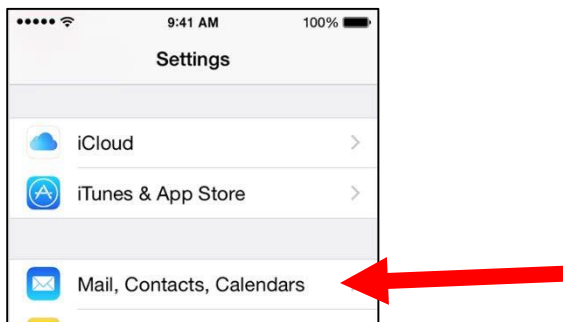


# Adding HHSD Email to iPhones OR iPads

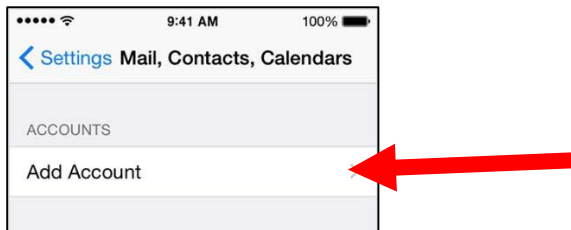
1. Tap Settings on your device.



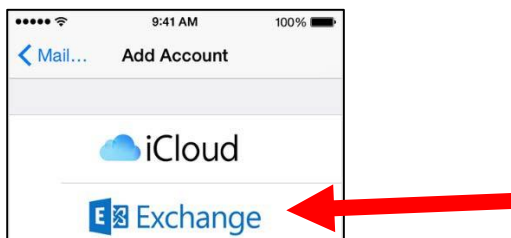
2. Scroll down and tap Mail, Contacts, Calendars.



3. Tap Add Account.

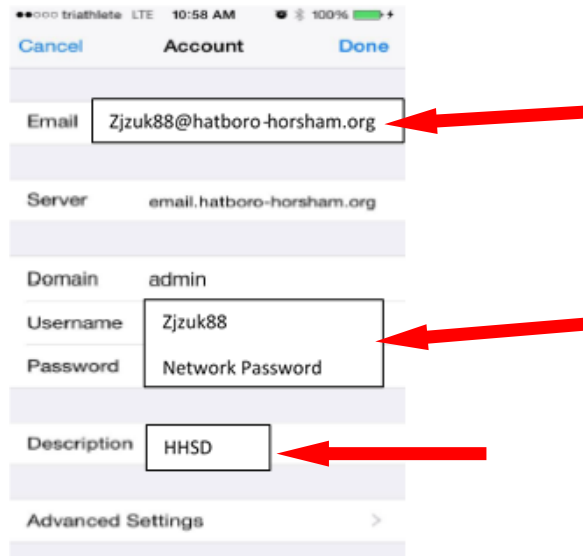


4. Select Exchange



5. Add your email: [yourusername@hatboro-horsham.org](mailto:yourusername@hatboro-horsham.org)

Enter your username and password. Change the default description from Exchange to HHSD. (Example is shown below - input your information.)



6. If everything syncs correctly, the next screen will look like this. Be sure to click SAVE.

